

Kevin Howard Willis

The Willis Law Office, LLC

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EDUCATION

- Indiana University Robert H. McKinney School of Law** Indianapolis, IN
Juris Doctor, May 2013
• Award: Lawrence A. Jegen, III, *Michael J. Sacopolos Tax Award* for quality legal tax work
- Indiana University Purdue University Indianapolis** Indianapolis, IN
Bachelor of Arts in Philosophy, May 2001
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PROFESSIONAL EXPERIENCE

- Attorney, General Solo Practitioner** Oct. 2013 – To present
General practice including, but not limited to: family, criminal, expungement, property, probate and personal injury.
- Judicial Law Clerk** May 2011 – May 2013
Indiana Supreme Court Disciplinary Commission
- Legislative Legal Intern** Jan. 2013 – Apr. 2013
Indiana General Assembly Legislative Services Agency, Office of Code Revision
- Executive Branch Legal Intern** Sept. 2011 – Dec. 2011
Indiana Department of Environmental Management, Office of Legal Counsel
- Legal Assistant** Oct. 2001 – Oct. 2013
Experience involves working directly with several solo practitioner attorneys engaged in a general law practice.
- Evaluated medical records, medical bills, accident reports and witness statements in personal injury cases.
 - Drafted petitions for filing in Indiana county courts for matters relating to quiet title, dissolution of marriage, paternity, adoption, name change, guardianship, estate, personal injury and wrongful death.
 - Evaluated child support obligations and tax consequences in post-dissolution and paternity action.
 - Drafted discovery requests, settlement documents and qualified domestic relation orders.
 - Drafted trusts, power of attorney and testamentary wills.
 - Drafted business formation documents.
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COMMUNITY INVOLVEMENT

- Indiana State Bar Association**, Member
- ISBA Solo/Small Firm Conference** Sept. 2013 – To present
Planning Committee Member (2013 – 2017)
- “Talk to the Lawyer”** Oct. 2013 – To present
Free Legal Clinician
Southeast Community Center, Indianapolis, IN
- Develop, organize and operate a free legal clinic providing for Fountain Square residents, every Monday at 4pm.
 - Consult and explain the nature and circumstances of legal issue(s).
 - Advise and/or create tasks to achieve goals.
 - Resolve and/or mitigate risk.

Resident of Hamilton County, Indiana